

## OPANA WINTER BOARD MEETING-2015

Brio's at Polaris Mall  
Columbus, Ohio  
January 24, 2015  
Rose Durning: President  
Nancy McGushin: Immediate VP/Facilitator/ Timekeeper

**Called to Order:** 11:22 am

**Attendance:** Rose Durning (DAPANA), Teri Siroki (NEOPANA), Iris Marcentile (COPANA), Alabelle Zghoul (COPANA), Nancy McGushin (COPANA), Sue Guertin (COPANA), Sharon Gallagher (CAPANA), Tina Harvey (DAPANA), Jane Booth (GCPANA), Debby Niehaus (CAPANA), Debbie Wolff (NEOPANA), Patty Molder (GCPANA), Jean Kaminski (NEOPANA), Debbie Wilson (NOPANA), Alabelle Zghoul (COPANA), Teri Shine (GCPANA), Carol Zacharias (NOPANA).

**Absent:** Sally Morgan (COPANA), Pat Dempsey (GCPANA), Nancy Post (GCPANA), Teri Topp (DAPANA).

### **Slate of Officers 2015:**

President: Rose Durning  
Vice President/President Elect: Teri Siroki  
Immediate Past President: Nancy McGushin  
Treasurer: Sharon Gallagher until May then Carol Zacharias  
Secretary: Iris Marcentile  
ASPAN Rep: Debbie Wolff

### **Secretary Report:** (Iris Marcentile)

Minutes from the October 17, 2014 Board meeting and October 18, 2014 Membership minutes reviewed with the following corrections: **(Treasurer Report):** Added beginning balance, income, expenses, and ending balance to report. **(President's Report):** Added Siroki to Teri's name due to having several Teri's on the board. **(Membership minutes):** Under other Past President's acknowledged: Changed Jane Lint to Jane Lind. **(Awards):** Announced the candidate for Outstanding Achievement Award, this year's award went to Debbie Wilson who was awarded a plaque and \$155.00. Start thinking the Outstanding Achievement Award for next year's fall conference. The Recruiter of the Year is given at the spring conference; the person to beat is Sharon Gallagher who has recruited 6 people.  
Motion to approve Secretary Report with corrections by: **Nancy McGushin; 2<sup>nd</sup> by Jane Booth.**

### **Treasurer Report:** (Sharon Gallagher)

Beginning balance: \$15,750.58  
Income: \$11,691.85  
Expenses: \$10,587.61  
Ending Balance: \$16,844.82

Sharon gave report on RADA income during fall conference due to Nancy Post not at meeting. Cash and carry at fall conference: \$123.50; Fall Sale from Rada \$5,250.35; Rada Inventory \$3,548.50.

**Sharon** proposed and made a motion to have a fund raiser for OPANA: ask about selling pens with the OPANA name and website at the spring conference. Suggested red colored pens, would sell pens for \$1.25 each. 2<sup>nd</sup> by **Debbie Wolff**. Motion voted on by board members, motion accepted. Will order 500 pens and sell at the May conference.

Does not have actual budget done for 2015, thinking that we should keep budget the same as 2014.

Motion to accept Treasurer Report by: **Nancy McGushin**; 2<sup>nd</sup> by **Iris Marcentile**.

**Addendum to Proposed budget:**

After the Board Meeting Sharon sent out the proposed budget for 2014 was: 30,873.29

Proposed budget for 2015 is: \$33,050.00

See attachments for breakdown of 2014 and 2015 budgets.

**Membership:** (Sharon Gallagher): Total Members 731- Rose stated that she received a report that stated OPANA only has 543 members as of January 7. There is a discrepancy between ASPAN & OPANA membership-will check into it further.

**District Member Numbers:**

CAPANA: 108                      GCPANA: 335

COPANA: 69                      NEOPANA: 69

DAPANA: 86                      NOPANA: 45

Rose reported that there are 15 people with dual membership. CAPA membership total 146; CPAN membership total 235.

**President's Report:** (Rose Durning)

1. Report from ASPAN headquarters that OPANA membership is down-See statement from Rose under Membership.
2. Upcoming Nurses Day at the Statehouse; February 18, 2015. There are several board members attending.
3. Spring meeting; COPANA sponsoring
  - a. Title: Future of Perianesthesia Nursing-(Looking into the future)
  - b. Date: May 16<sup>th</sup> with the board meeting May 15<sup>th</sup>.
  - c. Speakers: have ideas on having speakers on Electronic Charting, any new technology, new standards.
  - d. Accommodations: have not made arrangements yet. Rose stated she would like to send out announcement about saving the date with accommodations by March.
  - e. Any new posters that would be coming out on new technology, etc.
  - f. What can we do to help? If anyone has any ideas on vendors, speakers etc., please let COPANA board members or Rose know.
4. 2015-2016 ASPAN Candidate Profiles are online; all is confidential; check this site out and look over the candidates.
  - a. Submission is forwarded to component which will assist component Representative Assembly (RA) representatives in casting votes for candidates during the April 2015 RA meeting in SA, TX.
  - b. The numbers of responses are tallied for Gold Leaf Award also, so remember to vote!

5. Need 2 alternate Representatives for Assembly Rep on Sunday April 26, 2015: The two chosen were; Debby Niehaus and Jean Kiminski. Thank you both for volunteering.
6. Celebration of Perianesthesia week in February; 2-8<sup>th</sup>: Sharon Gallagher stated that she received \$700.00 from Anesthesthesia department and other doctors. Plan on having something (events) everyday to celebrate Perianesthesia week. Rose asked for pictures, little blurbs from any hospital celebrating Perianesthesia week to the Snooze News editor and that it can be used towards the Gold Leaf Award. Rose at beginning of meeting handed out ink pens to the members for Perianesthesia week-thank you Rose for doing this.
7. Thank you to Alabelle Zghoul for the hard work in putting together the contact hour package!!

**Vice President/ President Elect Report:** (Teri Siroki)

Thank you all for your work and contributions to make the fall seminar a success. You are a very dedicated and reliable group of women who work together to achieve a goal. Everyone handles their part and the end result is great. I appreciate each of you for the role you play. I feel that fall seminar went very well.

Rose has already contacted one potential speaker for the next fall and I have an idea for someone else. If anyone has any suggestions, please let me know. If there is someone from your facility, feel free to approach them and this I can follow up.

Fall conference is October 24, 2015 at the Seigel center once again with the Board meeting on October 23, 2015 at the Country Inn and Suites. A block of rooms has been booked.

We are having a CPAN Review Course at Akron General on Saturday, March 14. Nancy McGushin will be our presenter. If any candidates at your facilities, we have opened the program up to any interested individuals. As of Thursday, we had 8 people signed up already from AGMC. Cost for course is \$100.00 which includes a continental breakfast and lunch. Anyone attending can earn 7 contact hours for the day.

**Past President/Nominating:** (Nancy McGushin)

Nominations for VP/President Elect for May 2015-Nancy stated that she cannot get anyone to take this office on and really would like to find someone who would be interested. States she has a couple of ideas and that whoever takes this office on should be someone who has attended meetings.

Iris Marcentile; agreed to continue as Secretary for 2015-2017. The board thanked Iris for taking this on once again.

**Historical/Assembly Rep:** (Debbie Wolff)

Debbie said that since the theme for this year component night at the ASPAN National Conference is about cowboys that a big red bandana with OPANA logo on it should be worn by the people from OPANA who are going. She checked on prices for the bandana which would be 21 ¼ by 21 ¼ in size, there is a set up fee of \$30.00, if it decided to go with 16 or less the price would be \$7.93 a piece, 16 or more would be \$6.43, and there is a 2 week turnover. The lettering could be in black or white ink and Debby Niehaus recommended that we white ink for the lettering instead of the black, it was also suggested that if we order 25 or more they could be place on the component table and be sold has a fund raiser pending the best price. **Nancy McGushin** made a motion to sell excess bandanas for \$10.00 at component night, 2<sup>nd</sup> by **Debby Niehaus**. If anybody not attending the National Conference and would like to purchase a bandana they would be able to purchase it at cost.

Debbie Wolff also suggested wearing western attire and suggested bringing a cowboy hat.

Teri Shine looking at a different place that maybe able to get bandanas cheaper, wherever we can get the best price. Debbie's price was cheaper and was contacted to order from her vendor.

After the motion by Nancy and 2<sup>nd</sup> by Debby the board voted to sell the extra bandanas at component night and the vote was passed.

Rose suggested not doing a raffle this year on component night since last year the \$100 bill raffle did not go over very well. Past years, attendees look forward to the Buckeye candies that is unique, and a specialty from the state of Ohio. We will continue to give them out during component night. A suggestion was made that each district donates a \$25.00 gift card that could be used nationally for component night; the idea was table since the board talked about forgoing a raffle this year.

A motion was made by **Teri Siroki** that we forgo the raffle this year and re-look at it in 2016, 2<sup>nd</sup> by **Alabelle Zghoul**. The board voted on the motion with the majority of the board approving and 2 members opposing.

**Debby Niehaus** made a motion to increase buckeye number to 300, 2<sup>nd</sup> by **Nancy McGushin**. Members of the board voted on this motion and motion approved.

Debbie Wolff said she has 3 rooms saved at the Riverside Suites by Wyndam and if anyone is interested in staying there just let her know.

**Government Affairs:** (Sally Morgan): **Absent**-report given by Rose Durning and also sent via email.

There is no legislative update at this time due to a new general assembly, just a reminder to sign up for Nurses Day at the Statehouse if interested. This is suggested for a Gold Leaf activity. It would be great to get a picture of those attending and it can be submitted in the next Breathline.

Rose told the Board members that we will need a replacement for Sally in May for Government Affairs since Sally is stepping down to pursue her activities with ONA. Anyone who belongs to ONA can run for this position. At the end of the Board meeting today Jean Kiminski volunteered and stated she would be willing to take over for Sally.

**Publications/Snooze News:** (Tina Harvey)

Next Publication: pushing date of next publication back to the end of May would like to have majority of articles in by April 15<sup>th</sup> and will fill in rest of publication information with the ASPAN National Conference. Tina informed the board that she received bios from Jean Kiminski and Teri Topp for district reps. Reps from COPANA and GCPANA will send bios to Tina for next publication. Tina would like to have more research articles and articles on other awards achieved.

Tina announced that due to other commitments and time constraints Rick Hoffman is phasing out doing articles for the Snooze News.

**Fund Raising:** (Nancy Post): **Absent**-report sent via email

Treasurer will report final fall RADA knives profits (see Treasurer Report). Thanks for a good sale. Cash and carry items available for any meeting, contact me for shipping to you.

**Standard Operations:** (Pat Dempsey)-**Absent**-report given by Rose Durning and sent via email

The OPANA Bylaws, Policy and Procedure Book are up for review.

The committee will consist of Pat Dempsey, Teri Siroki, Rose Durning and Jean Kiminski.

The committee will review the above and the report will be presented at the next board meeting in May.

**Scholarship:** (Jane Booth)

The report is: Spring - 10 awarded for \$750, Fall 13 awarded for \$945. Making 2014 total Scholarships Awarded 23 for \$1695.

**Convention:** (Sue Guertin)

Fall conference is October 24, 2015 at the Siegel Center 6001 East Broad St. Columbus Ohio 43213 once again with the Board meeting on October 23, 2015 at the Country Inn and Suites 6305 East Broad St. Columbus Ohio. A block of rooms has been booked October 16<sup>th</sup> is cut off date to register at hotel, and the room rate is \$89.00 Queen Double.

Sue told the board members that since there was no ice tea served at the conference last fall the price should have been taken off bill. Sue asks how things went and thanked Debby for over seeing things in her absence.

**Awards:** (Alabelle)

Upcoming awards-Recruiter of the year is in the spring-Sharon Gallagher is still the person to beat with 6 people being recruited. Alabelle has recruited 4 people but in not eligible for the award.

**Gold Leaf:** (Teri Shine)

Gold Leaf application is progressing well. Application must be postmarked by February 1, 2015.

Application looks great. Biggest fallout is decrease in membership.

Items still needed/received:

1. Contact hour certificates from educational offerings at District level.
  - Items were brought to the meeting and sent via email
2. Transition checklists for Board members.
  - Received from Treasurer and Vice President
3. Documentation from the company that bonds OPANA.
  - Sharon to check on this for Teri Shine
4. Documentation of the CPA firm that completes tax return.
  - J. Murdoch, LLC information on financial report
5. Discussion of how often the website is updated.
6. Clarification of how many ASPAN scholarships are raffled by OPANA.
  - One at spring seminar
7. Financial assistance provided by NEOPANA and NOPANA.
  - Information obtained but would like to see it in writing from those districts
8. How do we know how many members gave feedback for National Candidate positions?
  - No one sure of answer. Teri emailed Diane Swintek with this question
9. NOPANA donates to The Daughter Project. Would like documentation of this donation.
  - Deb to get this to Teri Shine

Teri Shine will write article for The Snooze News regarding the successes of OPANA as evidenced by the Gold Leaf Application.

**Webmaster:** (Debby Niehaus)

Debby thanked all who helped to update the website. Wanted to know if the districts have any special logo that they would want on the website, if so please send via email.

Debby asked for any changes of officers from your district since districts have voted in new positions. Has received some bios from district and OPANA board members, would like to have rest as soon as possible.

**District Reports:**

### CAPANA:

We started off the New Year with a January meeting at the TriHealth Evendale Hospital with a program from Kimberly Clark Representative Pat Hartlaub on infection control titled; "Have Bug, Will Travel; and Infection in Transit."

In February we will travel to Good Samaritan Hospital for a program on "HIPEC Procedure, Hyperthermic Intraperitoneal Chemoperfusion" by Dr. Eric Dunki-Jacobs.

After much discussion due to several cancellations of speakers for our ½ day workshop in March, it was decided at the Board/Workshop meeting to proceed with the workshop but change the date of the workshop to March 28<sup>th</sup>. We will contact the speakers to see if new date works and get the application in the next 2 weeks for CEs. The workshop will be held at Bethesda North Hospital and plans are for 4 CEs, raffle baskets and of course good food!

The April meeting will be held at the Urology Center of Cincinnati with Dr. Aaron Bey speaking on "Stoned, All About Kidney Stones."

Several members will be attending the ASPAN National Conference in San Antonio in April. We will finish our year with election and installation of officers and a dinner meeting May 20<sup>th</sup>.

### COPANA:

Officers for 2015:

President: Alabelle Zghoul

Vice President/ President Elect: Nancy McGushin

Treasurer: Anelle Garcia

Secretary/Scholarship: Mary Beth Ryan

Corresponding Secretary: Nancy McGushin

Membership Chair: Iris Marcentile

Our next meeting will be our annual joint seminar with Central Ohio AORN and the Ohio State University Wexner Medical Center on January 31<sup>st</sup>. Flyers are available for Board members to share with their organizations.

Mary Beth Ryan has taken the role of Secretary with the approval of the Board.

The COPANA Board of Directors is planning a meeting soon to discuss next year's agenda. We will continue to hold quarterly meetings with educational offerings and free breakfast. We continue to take donations at quarterly meetings for the Mid Ohio Food Bank.

COPANA is hosting the OPANA spring seminar this year. Tentative theme is "The Future of PeriAnesthesia Nursing." If anyone has a suggestion for a speaker with this theme in mind, please forward the information to Alabelle or Nancy. The date is May 16<sup>th</sup>. We are trying to secure the conference room at the new James Comprehensive Cancer Center and Solove Research Institute as our site.

We are in the process of revising our Bylaws to align more closely with OPANA's Bylaws. We are also creating a Policy & Procedure Manual.

### DAPANA:

On November 1<sup>st</sup> DAPANA had our Fall Conference. Speaker: Judy Neff B.S., "Who Me? Yes. You!" My Role in Healthcare Customer Service.

Updates by Bonita:

- In Spring of 2016 need new candidate for President
- Need food donations for next meeting

Gail's Treasure Report:

- Obtained non-profit status
- We are bonded
- Having district rep co-sign monthly bank statement
- Will donate \$500.00 to Wounded Warriors

Rose Durning reported on the OPANA Fall meeting

- Next board meeting January 24, 2015 at Brio's in Polaris
- Nurses day at Statehouse February 18, 2015-if interested in attending register early by November 18<sup>th</sup>
- Rep for Government affairs is stepping down next year
- 2015 ASPAN Conference in San Antonio, Texas April 26 to 30
- Spring meeting in May. Date not determined.

Winter meeting will be held on February 7<sup>th</sup> at MVH with the following speakers:

- Dr. Gilkerson a vascular surgeon
- Patricia O'Malley PhD, an educator from Miami Valley

GCPANA:

Fall meeting was held on November 11, 2014. The meeting host was Euclid Hospital. The speaker was Cristie Cole, JD, Bioethicist. The topic was, "Introduction to Clinical Ethics and Ethics Consultation Service". Twenty-nine nurses were in attendance and two nursing students from Ursuline College. Peanut butter and jelly was collected and donated to the Euclid Food Bank. Those in attendance received one contact hour.

Board meeting was held January 15, 2015. Invitation was extended to the board members to attend the January 24<sup>th</sup> OPANA board meeting. Next GCPANA meeting will be held January 25, 2015. The meeting host will be Hillcrest Hospital. The topic will be, "Care of the Bariatric Patient". Ideas for special projects were discussed.

The Historical Chair position has been filled by, Carla Bumgarner RN.

The President-Elect position is open.

Next Board Meeting will be on April 21, 2015.

NEOPANA:

Our annual Reverse Raffle was held on Monday, October 27, 2014 at Guy's Party Center. This was well attended and enjoyed by all. It will help support scholarships to members in good standing.

The November 11, 2014 meeting was held and our speaker was Eric Kramer, RN, CRNA. His topic was very interesting, "Understanding Third World Medical Missions." He and his family spend most of the year working with the poor in Latin America.

We held our Board meeting Tuesday, January 13, at Sylvester's in Canton. We will be adding a service project to our schedule next year instead of the regular meeting in March. It is not decided what the project will be as of yet.

NEOPANA will have speakers at our February, March and April meetings. Our May meeting will be the annual dinner meeting.

NOPANA:

NOPANA met in September and November 2014. The group met at a new location in September at the ProMedica Flower Hospital and decided to continue to meet at this location.

The September 2014 program presented by Debbie Wilson, MSN, RN, CPAN, Perioperative Educator for ProMedica Toledo Hospital gave an “Overview of Pediatric Procedural Anxiety and Distraction Techniques.” The November program presented by Michelle Silver, RN, Critical Care Supervisor of Wood County Hospital and the topic was “The Night is Dark and Full of Terror: Sleep Apnea-Confronting the Fear.” CE’s was available for both programs. Request for future speakers and topic suggestions were made to the group in attendance.

OPANA’s support of Nurses Day at the State House reviewed and how to register for the program. Community service-A donation was made to The Daughter Project, a local nonprofit group home for girls received from sex trafficking.

Next meeting is being planned for February to Celebrate Peri-Anesthesia Nurses week.

**Old Business:**

ASPAN National Conference is in San Antonio, TX April 26-30, 2015

**New Business:**

ASPAN National Conference for next year is in Philadelphia, PA April 10-14, 2016.

With no further old or new business a motion was made by **Debby Niehaus** to adjourn the meeting, 2<sup>nd</sup> by **Debbie Wolff**.

**Meeting adjourned at:** 1:52 pm

Respectfully submitted:

Iris Marcentile

OPANA Secretary

[imarcentile@gmail.com](mailto:imarcentile@gmail.com)

Iris. [Marcentile@ccmh.com](mailto:Marcentile@ccmh.com)

740-622-9437 (H)

740-502-0678 (C)

740-623-4235 (W)

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