

OPANA SPRING BOARD MINUTES-2014

Staybridge Suites-Maumee, Ohio

May 16, 2014

Rose Durning, President

Teri Siroki, VP/Facilitator/Timekeeper

Call to Order: 8:09pm

Attendance: Jane Booth(CAPANA), Pat Dempsey(GCPANA), Rose Durning(DAPANA), Sharon Gallagher(CAPANA), Tina Harvey(DAPANA)-**New Member**, Jean Kaminski(NEOPANA), Iris Marcentile(COPANA), Nancy McGushin(COPANA), Patty Molder(GCPANA), Sally Morgan(COPANA), Debby Niehaus(CAPANA), Terri Shine(GCPANA), Teri Siroki(NEOPANA), Sally Swartzlander(NEOPANA)-**New Member**, Teri Topp(DAPANA)-**New Member**, Debbie Wilson(NOPANA), Debbie Wolff(NEOPANA), Carol Zacharis(NOPANA), Alabelle Zghoul(COPANA).

Absent: Sue Guertin (COPANA), Sharon Hay (CAPANA), Nancy Post (GCPANA)

Slate of Officers for 2014-2015:

Rose Durning-President

Teri Siroki-Vice President/President Elect

Sharon Gallagher-Treasurer

Iris Marcentile-Secretary

Debbie Wolff-ASPAN Rep.

Nancy McGushin-Immediate Past President in leave of Jeanne Guess; moved this winter

Secretary's Report: (Iris Marcentile)

Minutes from the January 18, 2014 Board meeting was reviewed with no corrections made.

Motion to approve the minutes by **Alabelle Zghoul**; 2nd by **Teri Siroki**

Treasurer Report: (Sharon Gallagher)

Beginning balance: \$20,771.01; Ending balance: \$20,350.20; Expenses: \$7,626.31; Income: \$7,205.50. Projected budget for 2014:\$33,050.00, Sharon stated that we are breaking even. Cleveland Clinic is no longer paying for ASPAN membership. The board was informed by Sharon that mileage increased to 56.6 cents this past January. Rada Knife report for 2013-2014 was sent to board members via email.

Motion to accept the Treasurer Report by **Debby Niehaus**; 2nd by **Teri Siroki**

Membership: (Sharon Gallagher): Total members: 816

District Member numbers:

CAPANA: 106

GCPANA: 421

COPANA: 99

NEOPANA: 63

DAPANA: 81

NOPANA: 46

President's Report: (Rose Durning)

1. National Conference April 27th-May 1st 2014, Las Vegas, Nevada
 - a. Component Night Raffle; beautiful setting; \$72.00 made, Buckeyes big hit.
 - b. May want to think about something more elaborate for next year's component night. Sally Morgan thanked Nancy McGushin for furnishing the suits for this year's component night.
 - c. Development Reception: \$350.00 donated in honor of OPANA's 35th Anniversary.
2. Time to think about donation to the Wounded Warriors Project: **Debby Niehaus** mad a motion to donate \$100.00 to the Wounded Warriors Project; 2nd by: **Sally Morgan**. Board voted on motion; motion carried. Need to put forms out at the fall conference for the Wounded Warriors Project.
3. ASPAN encouraging components to give back to your members: (i.e.: more scholarships, drawings, etc. ASPAN gave \$11,000 out past year to other components.
4. Suggestions by ASPAN: ask your Nurse Managers to allow you to talk about ASPAN and OPANA at staff meetings. How many bring this up? Doug would like contact number of Director of Surgical Services from area hospitals.

5. Welcome to Tina Harvey from DAPANA as new Snooze News Editor; Terri Shine has agreed to take on the job of co-editor, thank you Terri for taking on this task.
6. ASPAN Resource Development: New as of 2014 Scholarship for Military.
7. Suggestions for the PANAW theme for 2015; Debbie Wilson will be giving one suggestion for this week.
8. Celebration of PANAW is Feb 3-9, 2014. Barb Godden, Breathline Editor will be looking for stories and pictures of celebrations from around the country shortly after that week. Please submit. **DAPANA submission.**
9. **Reminder about scholarship submission by June 30th. ASPAN wants to give out money!**

Rose mentioned that Debby Niehaus is an honorary member of ASPAN. Other Honorary members are Billy Tender, Jane Lind and Pat Dempsey. **Alabelle Zghoul** made a motion to give a formal certificate and send to each member; 2nd by: **Deb Wolff**. Board voted and motion passed. Do we need to contact ASPAN about Honorary Members; Debby Niehaus stated she would take care of this.

Vice-President/President Elect Report: (Teri Siroki)

1. Fall Seminar October 18, 2014 in Columbus at Mt. Carmel East in the Seigel Center. Sally ask the question to Teri Siroki and board members whether maybe could talk with Anesthesia from OSU to see if they would consider paying for cost of Seigel Center. Alabelle and Nancy informed the board there is no cost for the center.

Teri Siroki has talked with Sue Guertin about the center and ordering the food which will be the same caters. Sally also asked about decreasing the price for the fall conference to get more people there. After some discussion from the board, it was decided to leave the cost the same.

2. Speakers: There are several speakers at this point who have agreed to speak at the fall conference. Each speaker is paid at least \$100.00 for speaking.
3. Vendors-how much should we charge? \$100.00? Vendors have never had a problem with what they have been asked to pay.

Teri Siroki stated “OPANA Scholarship is staying at \$75.00”. Teri also reminded board members who have OPANA property (eg: flash drives, historical info, etc) about signing the property agreement and sending or give to Secretary and Treasurer. So far neither has received any property agreements.

It was discussed about having a biannual ASPAN Membership paid for to a member who is active and attends the majority of conferences. This would be done for the spring and fall conference. At the conference a ticket would be given out to members only and the number drawn the membership would be paid for that year or the next year. **Nancy**

McGushin made a motion to except this proposal; 2nd by **Jean Kaminski**. Board voted and motion carried. The nurse receiving this must be a current ASPAN member.

Past President/Nominating :(Nancy McGushin)

Nancy is filling the remainder of this position since being a more recent Past President due to Jeanne Guess moving out of state and resigning from this position. Nancy informed the board that Sharon Gallagher will be moving forward in her next endeavors and will be leaving the position of Treasurer. Sharon has agreed to remain on and be a mentor to Carol Zacharis who will be taking over the Treasurer position. Nancy also informed the board that the Vice-President and Secretary positions will be up for nominations next year and encouraged people to think about running for these positions. Nancy mentioned she did not know if Iris was running again for Secretary.

Assembly Rep/Historical :(Deb Wolff)

Deb thanked OPANA for the opportunity to be your ASPAN representative this year!

The seventeenth ASPAN representative assembly convened @ the Las Vegas Hotel, Sunday, April 27, 2014 @ 0900 by ASPAN President Twila Shrout. All past presidents of ASPAN in attendance were introduced, including our own Debby Niehaus, ASPAN President 1990-1991. The officers and roll call were next on the agenda. All components had 2 members, except New Mexico (only one), for total of 93 members of the RA.

The candidates for office were presented and questioned on their qualifications and desires for running for respective positions. David Wharton-ASPAN Parliamentarian-then gave the Parliamentary Rules Review. We then addressed the agenda items-none were added or deleted-just previewed.

Katrina Bickerstaff ASPAN Treasurer gave a brief financial report. She stated that over all income increased and the conference decreased slightly. Publications consisted of 21%- of the budget this year, although the education income was down from last year. Our National Conference attendance in 2012-New Orleans-was very low. Overall, ASPAN membership is up. Expenses for 2013 consisted of: ASPAN National Conference (Chicago) \$909,442.00=43% of budget. Publications: \$519,172.00, Educational Programs: \$660,330.00=32% of budget. Administration: \$633, 451.00, Development & Industry (overhead): \$149,503.00. Total revenue=\$3,169,068.00; Expenses=\$2,871,868.00; Net Profit=\$297,200.00.

Twila Shrout, ASPAN President 2013-2014, gave her State of Society Report. We now have 15,731 ASPAN members. JBI Training Grant Program SWT awarded funding with Kim Noble as chairman. Barbara Godden-Breathline Editor announced Adobe Connect was purchased. We have 19 on demand library and soon will have 15 new ones added. ANCC visits are up coming in May 2014. RediRef has been completed for electronic usage. The 2009 Competency Based Orientation has been revised and sent to the editors. Online questions in 2023 were 1111-59% member generated and 41% non-members. The

Breathline has 34 FAQ with an additional 7 to be added. Excellence in Clinical Practice Nominees was 16 this year and 37 EBP posters are here.

Election Review SWT will disband after this meeting. Thank you for a job well done!
Report given by Amy Dooley.

Legacy for life instituted this year for Development and will initiate its first members at the Development Reception. A total 8 components received scholarships to attend this year's RA. Approximately 2000 attendees were at the 2014 ASPAN conference. ASPAN Emerging Leaders Program has advocated for more scholarship points to be given to military members. All in all-a very productive 2013!

We had a lunch break which allowed for the component's president's luncheon. After reconvening from lunch, were elections of officers for the ensuing year. Elected by paper ballot were: President Elect-Armi Holcomb, Secretary-Terri Passig, and Director: Region2-Jennifer Kilgore, Region4-Amy Dooley, and Director for Clinical Practice-Susan Russell. Nominating committee members: Boudreaux, Eberle, Evans, Silva, and Swintek.

We were presented with the Position Statements and Practice Recommendations for discussion. The Bylaws Resolutions were presented and discussed. Resolution 2014-01: Position Statement on the Care of the Prenatal patient was approved. Resolution 2014-02: Practice Recommendation: The Prevention of Unwanted Sedation in the adult patient-discussed that EBP is extremely important to document especially in the pre op phase. Approved Resolution 2014-03: A position statement on the Nurse of the Future: Minimum BSN Requirement for practice was readdressed from previously achieved position statements discussed a great deal-approved but with 3 "no" votes cast.

Resolution 2014-04: 2015-2017-Perianesthesia Nursing Standards, Practice Recommendations and Interpretative Statements-approved in effect Jan. 1, 2015 through Dec. 31, 2016. Resolution 2014-06: Bylaws Amendment Article-Board of Directors Executive Board. This was a housekeeping measure, due to the fact that this issue was approved before, but the executive charter was never finalized. It provides for quorum to be 50% of the entire board plus one. Approved Resolution 2014-05: Bylaws Amendment Section7.1-Registered Office agent. This is now the ASPAN National Office in NJ. Approved.

Resolution 2014-05: Bylaws Amendment-Section 8.2-Submission of Proposed Bylaws Amendments clarified a consistent 90 days throughout the document. Approved.

Resolution 2014-08: Bylaws Amendment-Section 3.3-Active Category Description-Clerical Change-members are now stated. This was approved.

Having done our duty, the seventeenth ASPAN Representative Assembly was adjourned.

Committee Reports: (Pat Dempsey & Terri Shine)-Nothing to report.

Standard Operations: (Pat Dempsey)-Nothing to report.

Fund Raising: (Nancy Post) **Absent**

There will be cash and carry at the Spring Conference. Items will be sent to Deb Wilson. Rose informed the boards that Nancy sent information about OPANA pins, and wants board to decide if want to order pins. Cost of pins 100 pins-\$2.49; 50pins-\$3.50; if we want plastic box to go with pins cost of box is .50/box. **Debby Niehaus** made a motion to purchase 50 pins with no purchase of box; 2nd by: **Nancy McGushin**. Motion voted upon by board members. Motion carried.

Scholarship: (Jane Booth)-Nothing to report.

Convention: (Sue straits Guertin) **Absent**-Date of October 18, 2014; see report from Teri Siroki, Vice-President at beginning of minutes.

Awards/Education Committee/Contact Hour Chair: (Alabelle Zghoul)

Reminder by email that awards are due. Share website on the email. 2014 Recruiter of the year-1st place goes to Sue Ryan; 2nd place to Amy During. These two people will be recognized at the Spring Conference tomorrow during membership meeting. Need Outstanding Achievement Award Applications please submit name of colleagues who are qualified that go above and beyond.

Education: Need Speakers, topics and C.U's.

Gold Leaf/Shining Star: (Teri Shine)

OPANA submitted an application for the 2013 ASPAN Gold Leaf Award. OPANA did an excellent job in fulfilling most of the requirements.

The purpose of the award is to:

- Recognize excellence in component leadership and member development, communication, education services and community relations
- To encourage quality component management
- To recognize with distinction and visibility the efforts and results of meaningful activities that build a strong component
- To benchmark standards

Suggestions for improving our application:

- OPANA District Representatives should print the Gold Leaf Application from the ASPAN website
- Each District should use the application to review and provide input and answers to questions

- District questions to focus on are 8,9,14, 20, 23-25 and 27-37. The other questions are OPANA Board focused
- Provide lectures on research and evidence based practice
- More photos and documentation of district events in the Snooze News
- More photos and documentation of certified nurses and events celebrating certification with placement in the Snooze News
- Encourage members to submit online feedback to ASPAN for National Candidate positions
- Notify or forward any hospital newsletters with OPANA District member involvement to Teri

Any and all information should be forwarded throughout the year to Teri Shine, Gold Leaf Chairperson:tshine2141@ [aol.com](mailto:tshine2141@aol.com) 440-666-9306

Teri will submit Gold Leaf information and application to Tina Harvey Snooze News Editor to place in Snooze News paper. Attachment will be attached to minutes and sent to board members.

Shining Star Award: was not considered for the Shining Star Award this year due to not publishing CPAN and CAPA members.

Webmaster: (Debby Niehaus)

New look Great, Debby still needs pictures and information on districts new officers, articles, components activities.

Publications/Snooze News: (Tina Harvey):

1. Suggestions for Rick Hoffman, CRNA to write article?
 - a. Rose will be in touch with him for the upcoming Snooze News
 - b. Need to have each district send short memo to Tina by June 7th on their district happenings ANYTHING, do we want a commitment on this?
2. Any research done at district facilities?
3. Mentor for new editor; Renee

Government Affairs: (Sally Morgan)

Sally attended the Government Affairs session at the ASPAN conference in Las Vegas. It was recommended that components urge their members attend State Nurses day to become familiar with health policy in their state. Ohio's next nurses day at the Statehouse is scheduled for February 18, 2015 at the Ohio State House in Columbus.

District Reports:

CAPANA:

February meeting was on Stress Incontinence in Females at the Urology Center. March meeting was our spring workshop, the topic was “A Healthier You”, and was well attended. We had 3 therapy dogs attend, chair massages, and fruit smoothies. We received great feedback from this workshop. April meeting- Changing Role of Leadership @ West Chester Hospital. We had our May dinner meeting with election of officers. Sharon Gallagher was elected President for 2014-15. Legacy Award was given.

COPANA: We had our March meeting with Nancy McGushin speaking on EKG Rhythm Interpretation. Still offering free breakfast and free contact hours. Our June 7 meeting will be a Nationwide Children’s Hospital on Gastroenterology in Pediatrics with 2 contact hours. Continue to collect monetary donations for Mid Ohio Food Bank.

DAPANA: Educational offering: There were two speakers for the 15th annual half-day seminar in celebration of PANAW. Dr. Thomas Reid spoke on ovarian cancer and Dr. Julie Gilkerson gave another entertaining and informative lecture on peripheral vascular disease and vascular site care and sheath removal. Breakfast was provided along with 3 contact hours for the 29 attendees. Each attendee also received a handmade scarf from Bonita Woodin for PANAW.

A poster presentation was done featuring best practice by 3 nurses from the PACU at Kettering Medical Center. It showed the process of getting physician orders standardized and entered into the electronic charts for eye surgery patients.

Food donations were brought in by DAPANA members for distribution to the Good Neighbor House of Dayton, Ohio.

Teri Topp has agreed to take over the duties of District Representative. Gayle Jordan, outgoing district representative will assist in the transition. The secretary position will be open in April and nominations are being accepted.

The core beliefs and principles of ASPAN and OPANA were reviewed by Bonita. Information on the availability of scholarships for DAPANA, OPANA and ASPAN were discussed.

The next meeting will be June 14, 2014 with a talk on IVC filters from one of our vascular surgeons.

GCPANA: February 8, 2014: General meeting with breakfast and lecture at Pine Ridge Country Club in Wickliffe. The speaker was Carol Pehotsky, MSN, RN, CPAN, ACNS-BC and the topic was “Critical Thinking in Perianesthesia Nursing”. One contact hour was awarded. Sixty-one nurses and three students attended. Food was provided by Dino’s

Catering. All GCPANA members in attendance received a gift care in recognition of Perianesthesia Week.

April 9, 2014: General meeting with dinner and lecture at Euclid Hospital. The speaker was Basem Abdelmalak, M.D. and the topic was "Whole Lung Lavage: Perioperative Management". One contact hour was awarded. Food was provided by Food for Thought.

Peanut butter, jelly, or monetary donation was collected both meetings for the local food bank.

Board Meetings were held January 21 and March 19, 2014.

The Scholarship Chair position had been filled by Cathy Prince, RN.

The Historical Chair position is open.

August 20, 2014 is our next board meeting.

Officers 2014-2015:

President-Jill Sharwark

Immediate Past President-Teri Shine

Secretary-Barb Lavalley

Treasurer-Amy Hanna

Scholarship-Cathy Prince

OPANA Representative-Patty Molder

NEOPANA: We have held 2 meetings this spring that were well attended and included one hour of continuing education at each in March and April of 2014. Topics were on Perioperative Management of Patients with Obstructive Sleep Apnea and Post operative Delirium. Then in May we held our Annual Dinner Meeting with new officers taking positions for the upcoming year. The next Board meeting will be Tuesday, August 12, 2014. We also had 5 members that attended the ASPAN conference in Las Vegas. It was the first time for 2 members.

Officers for 2014-15:

President-Sally Swartzlander

Vice President/ President Elect-Jean Kaminski

Secretary-Marilyn Lowe

Treasurer-Fran Wilson

District Representative-Jean Kaminski

Board members-Susan Lohmeyer, Jamie Carbon, Robin Houk, Gloria Burmeister, Bonnie Brinkley, and Kathy Bertsch.

NOPANA: There are four meetings a year on Saturday mornings. The first one of this year was held on Saturday February 8th. The topic was “Alarm Fatigue in the Perianesthesia Environment” presented by Carol Zacharias. A breakfast was provided along with 1.5 CE’s; 20 people were in attendance. Our next meeting is usually held in May but with the State spring conference we did not have a meeting. Our next meeting will be in August.

Regina Torti, RN, MSN, CPAN from the NOPANA district presented at the National Conference in Las Vegas in April.

New Business:

1. LDI (Leadership Development Institute) September 5-7. 2014 in Nashville, TN
 - a. ASPAN pays for 2 people and OPANA will send a 3rd person
 - b. Those interested; please send me a memo on why you would like to be selected and how you would use this information
2. Next ASPAN National Conference in San Antonio, Texas; April 26-30, 2015
3. April 10-14, 2016; Philadelphia, PA
4. Next Spring Meeting 2015

Next Board Meeting: **Saturday** August 16, 2014 @ 11am-Brio’s Meeting Room

Meeting adjournment: Motion to adjourn: **Debby Niehaus**, 2nd by: **Jane Booth**.
Time: **10:31pm**

Respectfully submitted;

Iris Marcentile, BSN, RN, CPAN

OPANA Secretary

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