

## OPANA Fall BOARD MEETING-2017

Mt. Carmel East

Seigel Center

Columbus, Ohio

October 13, 2017

Sally Swartzlander: President

Teri Siroki: Immediate Past President/Facilitator/ Timekeeper

**Called to Order:** 8:14pm

**Attendance:** Sally Swartzlander(NEOPANA), Beth Cooper(NEOPANA), Teri Siroki(NEOPANA), Iris Marcentile(COPANA), Tina Harvey(DAPANA), Nancy McGushin(COPANA), Jean Kaminski (NEOPANA), Debby Niehaus(CPANA), Alabelle Zghoul(COPANA), Debbie Wolff(NEOPANA), Debbie Wilson(NOPANA), Brandy Mather(DAPANA), Bonita Woodin(DAPANA), Kate Horner (GCPANA).

**Absent:** Jane Booth (CAPANA), Sue Guertin (COPANA), Sharon Gallagher (CAPANA).

### **Slate of Officers 2017-2018**

President-Sally Swartzlander

Vice President/President Elect: Beth Cooper

Past President/Nominating: Teri Siroki

Secretary: Iris Marcentile

Treasurer/Membership: Bonita Woodin

**Secretary Report:** (Iris Marcentile):

No changes or corrections to the Summer Board Meeting. Motion to accept minutes:

**Debbie Wilson;** 2<sup>nd</sup> by **Debby Niehaus.** Motion carried.

**Treasurer Report:** (Bonita Woodin):

Beginning Balance: \$13,368.93

Expenses: \$4,163.49

Income: \$5,240.00

Ending Balance: \$14,445.44

Bonita informed board that the according to books we are \$600.00 in hole and is concerned about where money is being spent. Board needs to figure out ways to cut back in spending.

Motion to accept Treasurer Report by: **Teri Siroki;** 2<sup>nd</sup> by **Deb Wilson.**

**Membership:** (Bonita Woodin): Total Membership: 509

### **District Member Numbers:**

**CAPANA:** 109- inactive-26

**COPANA:** 93-inactive-66

**DAPANA:** 70-inactive-33

**GCPANA:** 122-inactive-70

**NEOPANA:** 55-inactive-27

**NOPANA:** 34-inactive-26

**President's Report:** (Sally Swartzlander):

Fall Seminar:

- Speakers-Sally Morgan-Perianesthesia Care of Geriatric Patients  
Dr. Hussein-Care of Patients after Interventional Pulmonology  
Dorina Harper-Neuro Assessment in the Pre-Op/PACU  
Sylvia Baker-90 Second Assessment  
Antoinette Zito & Amy Berardinelli- Integrating Best Practice for  
Vascular Access in the Perianesthesia Unit

Thank you notes as well as honorarium will be done by Bonita for all of the speakers except Sylvia. Sally has ordered a "Region 3 Director" Thirty-One bag for Sylvia and will have a thank you note for everyone to sign.

- Attendees-53
- Food-Sue has taken care of the catering. Preston Catering LLC that provided August Board meeting food will be bringing breakfast, boxed lunches, and dessert. We have asked for a veggie option as well as 2 meat options. We have gotten everyone's preferences as well as she will order 4 extra meals. Debby Niehaus will be filling in for Sue on that day.
- Goody bags-we will fill these on Friday evening. Thank you to everyone that has donated. We will have the navy bags with badge holders, tissues, pens, tablets, mints, candy, granola bars, crackers, pretzels, Rice Crispy treats, buttons, and water as well as anything else that may arrive on Friday. We will plan on preparing 60 goody bags.
- OPANA Fundraisers-50/50 and Chinese Auction to benefit OPANA. Silent Auction donations-money will go to Hope Hollow. We have several donations for both auctions. Thank you to everyone that has donated. Also, we need help selling tickets.
- Service Project-Hope Hollow. We are asking for monetary as well as gift care donations (Bob Evans, Tim Horton's, Roosters, Raising Canes, Wendy's, Kroger, Giant Eagle, Applebee's, McDonalds, and gas cards for Speedway, Shell, BP, and Duchess). There will be a Hope Hollow table for the donations as well as Hope Hollow information. Kevin and Jane will be there on Saturday to share and answer any questions (over our lunch break).
- Door Prizes-give out tickets again to everyone. Thank you to everyone that has donated door prizes!
- Sorry about all the confusion with the hotel rooms due to construction!
- Final Flyer was finalized after the August board meeting and mailed out to hospitals as approved. Costs-\$84.88.
- Contacted several vendors. Many unable to attend this year. The Exergen Rep sent a thermometer for our Chinese auction. Two vendors will be attending, Pacira and Nihon Koden. Please stop by and thank their reps for attending.
- Please bring posters-Sue is checking on whether we can hang them and Debby is bringing easels.
- Other tables-RADA knife/fundraising; ABPANC table.
- Volunteers-Debby had asked for volunteers to help with the different tables. Bonita, Kate, and Tina have volunteered to help at the fundraising table. Alabelle and Deb Wilson have volunteered to help at the ABPANC table.

- Cookie fundraiser to benefit Hope Hollow. Kate is to bring OPANA sugar cookies that OPANA will buy and sell to attendees to raise money for Hope Hollow.
- ASPAN materials-a box of updated ASPAN materials was sent from the National office for us to display at the fall seminar.

**LDI**-September 15-17 Kansas City-the 3 OPANA members that attended was Beth Cooper, Bonita Woodin, and Debby Niehaus. We are looking forward to hearing from them about this experience.

**Mission**-Bonita agreed to research a possible US Mission Trip for OPANA members.

**ABPANC**-Requesting nominations for Board of Directors and President Elect. Deadline is October 31, 2017

**CPAN/CAPA**-OPANA current totals-CPAN 239, CAPA 159, Dual 21. Total 419 (as of Spring 2017). We will recognize all the Certified Nurses at the OPANA State Meeting as well as take a group photo of all the Certified Nurses.

**ASPAN Scholarship Winners**-We have 3 OPANA members that have won a \$750 National Conference Award to attend the 2018 ASPAN National Conference in Anaheim, Ca. The winners are Brandy Mather, Tina Harvey, and Kathleen Frato.

**Vice President/President Elect:** (Beth Cooper):

I have been helping Sally and Teri get ready for the seminar and hope all goes well. I have been making what I'm calling a "tidbit" sheet. It will have a mindfulness exercise, deadline to remember for ASPAN. One deadline is "the willingness to serve" form on ASPAN website. The expiration for applying is October 30, 2017.

I attended LDI with Bonita Woodin and Debby Niehaus. I am thankful for this learning opportunity. This session had the most lectures that have personally challenged me to think about myself as a nurse leader and how to best utilize the time as an elected OPANA officer. I wrote an article for the Snooze News. It is not too soon to be thinking about next year's LDI. We know it will be the 2<sup>nd</sup> or 3<sup>rd</sup> weekend in September. Please consider requesting to attend and plan your calendar accordingly now.

I understand I am organizer of our component table for the 2018 ASPAN Conference in Anaheim. Representatives from California were at LDI. Component Night Theme is tentatively planned as "Walk on the Red Carpet". Members are encouraged to dress as their favorite Hollywood actor and walk a red carpet. We also asked to base our Component tables on a TV game show. Raffles are allowed again. Suggestions appreciated. Pinterest has some great ideas for the "The price is right and Win it in a Minute". (I hope we can pack smart), I am a little bummed because I found great Minnie Mouse headbands and was thinking a Disney theme. We can get buckeyes at the Harry London chocolate factory near the Akron-Canton Airport.

I hope you read my article about LDI. We also learned there will be a seminar for members interested in becoming speakers at National Conference. People will need to apply for this seminar. It will be limited to 50 participants.

**Immediate Past President/Nominating:** (Teri Siroki):

**Government Affairs:** (Jean Kaminski):

The ANA believes that the current healthcare system created by the ACA can and should be improved upon. Healthcare reform proposals should be done in a bipartisan manner and should offer pragmatic solutions to real problems faced by Americans. Important are the reauthorization of the Children's Health Insurance Program (CHIP), the stabilization of the individual insurance market, and the implementation of a robust enrollment campaign for ACA's individual insurance market. These issues would advance ANA's principles of health system transformation to ensure that more Americans are able to receive high-quality healthcare. Congress did pass a bill to fund CHIP that provides medical care for nine million children. This was passed the first week of October.

There continues to be a narcotic and overdose crisis in Ohio.

Ohio has a bill that is supported by legislators to prevent employers from requiring mandatory overtime. It has not been passed yet.

**Historical:** (Deb Wolff): Nothing new to report.

**Standard Operations:** (Nancy McGushin): No report given.

**Fundraising:** (Sharon Gallagher):

- Nail Files-OPANA members agreed to sell these at \$5 for the mini and \$7 for the medium nail files.
- RADA Knives-cash and carry table at seminar. Turn all of your orders/payments into Debby Niehaus at the seminar. If they are not ready by this weekend, send them directly to Sharon as soon as possible.
- Other fundraising items include pins, pens, etc.
- Totals for Fundraising to date: \$468.25

**Scholarship:** (Jane Booth):

Nothing to report-no requests since summer board meeting.

**Convention:** (Sue Guertin):

The only available date next fall for the Siegel Center (both rooms) is Saturday October 6, 2018. Sue has reserved this date and asked for the Friday evening access as well. In the past, an OSU venue was mentioned as a possibility. Do we want Sue to check into those possible dates?

**Awards:** (Deb Wilson):

New Excellence in Clinical Practice Award application form finalized and placed on web. The point grid for award determination in development. Thank you Deb Niehaus for

your support in development for the new award. Spring award is for Recruiter of the year.

Award is based on ASPAN membership recruiting members for the January to December of the preceding year, presented at the spring conference in May. Current one member with 3 new members, that member is Shirley Jean Raymond.

**Education:** (Alabelle Zghoul):

Fall seminar is all set; it is approved for 6.25 contact hours. I will have handouts for the folder for Sally Morgan, Dorina Harper, Sylvia Baker, and Antoinette Zito/Amy Berardinelli. Agenda and evaluations also will be in the folder. Attendance record also had been sent to Bonita. I will have copies of registration forms for walk-ins, certificates with the registrants name is now required and printed already.

**Gold Leaf/Shining Star:** (Beth Cooper):

I was glad to attend LDI this year to hear Rose Durning's lecture on the Gold Leaf Application. Speaking with her was Cindy Ladner-who wrote the winning 2016 Application for MOKANPANA.

Interestingly, Cindy state MOKANPANA has not applied every year for the Gold Leaf Award. This is because they made a plan to get a thorough report and best score. Their report is now on ASPAN website. It has intensive data support and well written. I encourage you to take a look at it.

I believe the Gold Leaf Application helps components see their strengths and weakness. And it documents how a component is handling obstacles. I personally believe that setting some scores to achieve a "level of excellence" would be beneficial to the morale of the components applying. And I do applaud the overall winner MOKANPANA.

I was asked to participate in The Gold Leaf Review via telephone conference headed by Rose Durning, Membership and Marketing Chairperson. Debby Niehaus also was a member of the conference group. The Gold Leaf application is reviewed every 3 years. The recommendations of the committee will be presented at the next ASPAN board meeting.

I remind you that the Willingness to Serve form application for ASPAN deadline is October 30, 2017. It has benefited me to be a member of the membership and marketing committee to see how the Gold Leaf is scored.

I am bringing the abstracts of successful practices and posters that were presented in Indianapolis by OPANA members. I also have the recruiter standing to display. I still need to finish an adaptation for you to review of our Strategic Plan. I also hope to have a SWOT analysis.

**Webmaster:** (Debby Niehaus):

Promote our **ohiopana.org** website to members at your district meetings and in your notices/newsletters as the site for updates on meetings and contact information for perianesthesia information local, state, and national. **You need to keep your district page up to date.**

**Remember:** Posting information on our site helps keep track of Gold Leaf (GL) activities. Beth Cooper, our GL Chair really appreciates your postings, as well as, sending her GL pictures/information anytime.

Members and prospective members can access the site from any computer or tablet with WI-FI and their smart phones. We need to promote the site as a **recruiting/retention tool** and as a way to reach the tech savvy **millennia's** who stay informed and connected electronically. It is to your advantage to promote using [ohiopana.org](http://ohiopana.org).

I need information about the Board and district updates that can include:

1. Meeting notices, district minutes, community activity participation, scholarship forms, and/or flyers. If you have had meetings in the past two-three months send me a note or meeting minutes to have information current on your site.
2. Updates on District Elected Leaders and their pictures at installation. If you do not want all officers, then send a picture of your President of District.
3. Pictures to share (**Please send an accompanying email**) that you have permission from the people in the picture that we can publish on website. **This is needed.** (Include preferred names if you want them on the picture on the site).
4. I still need Officer and Board changes you wish on the Board Page. We have the approved updated 2017 P and P and Bylaws on the organization page. If you have suggestion for new pages for the web, please share??
5. **We need to have a New 2017-2019 OPANA Strategic Plan posted on our site.** We will have this after Beth and Sally present a new plan and it is **voted on in October** at the meeting.

**Thank you for all your contributions.** This is your site, so let's make it great!!

**Snooze News:** (Tina Harvey):

Deadline for November newsletter is October 25<sup>th</sup>. Thank you Beth for your contribution on LDI. Remember to send any upcoming events/educational offerings from your district that you'd like to share.

**District Reports:**

**CAPANA:**

**COPANA:** (Iris Marcentile):

COPANA once again is in collaboration with Central Ohio AORN is planning their annual winter seminar in January. More details with date of seminar, speakers and hotel commendations in the near future will be sent out to districts, hospitals, etc.

**DAPANA:** (Brandy Mather):

The DAPANA board met on August 27, 2017 to discuss upcoming conference dates. Dates decided upon were November 4, 2017, February 3, 2018, and April 7, 2018. The location of the conference will remain in the Dean Amphitheater at Kettering medical center. Speakers and various topics were discussed. We have invited Dr. Safet Hatic, DO, FAOAO to speak about new trends in orthopedic foot surgery and Dr. Stefanie Horne, MD will speak about thyroid and parathyroid surgery on November 4, 2017, we will offer two CEU's for this seminar. We have planned a continental breakfast and door prizes for all in attendance. Future speakers have yet to be determined.

DAPANA members Tina Harvey, BSN, RN, CAPA, CPAN and Brandy Mather, BSN, RN, CAPA, CPAN have been chosen by the ASPAN Scholarship Committee to receive \$750.00 each for the 2018

National Conference in Anaheim, California. The DAPANA board has also agreed to award them with \$500.00 each.

The DAPANA board discussed the need to review and revise policies and procedures as well as the bylaws to reflect current OPANA bylaws. A future date will be set for review.

**GCPANA:** (Kate Horner):

Not a lot to report from Cleveland.

- The GCPANA fall conference planned for 9/23/17 was cancelled due to multiple conflicts.
- The next GCPANA board meeting is scheduled for 12/14/17.
- OPANA spring conference is scheduled for Saturday April 21, 2018 at the Cleveland Clinic Beachwood Administrative Campus. Please save the date.

**NEOPANA:** (Debbie Wolff):

Our first fall meeting was Sept. 12, 2017 with talk on Postoperative Delirium at Mercy Medical Center in Canton, Ohio. Discussed upcoming Reverse Raffle on October 23, 2017-working on ticket sales & committees. Bring donations for One-Eighty in October & November meetings. Worked on membership list-many errors noted. October meeting was held October 10, 2017 at Crystal Clinic in Montrose, we finalized plans for our NEOPANA Reverse Raffle on October 23, 2018. OPANA conference is October 14<sup>th</sup> at Siegel Center at Mt. Carmel East Hospital in Columbus. See OPANA website for registration.

**NOPANA:** (Debbie Wilson):

NOPANA September 8<sup>th</sup> meeting was held at ProMedica Flower Hospital, Sylvania, Ohio. The program was Malignant Hyperthermia Update by Debbie Wilson, MSN, RN, CPAN, Perioperative Educator, PACT, Preop and PACU for ProMedica Toledo Hospital. Contact hours were available for the presentation.

A business meeting followed the presentation with a continental breakfast. Discussion included an overview of the ASPAN national conference dates, recognition of a newly certified CPAN nurse and new members present, and the upcoming fall conference. All members were issued an open initiation to attend an OPANA board meeting. OPANA and NOPANA Scholarship opportunities for members were reviewed with the application process with forms available at the meeting. OPANA Rada knife forms were distributed. The new OPANA Clinical Excellence Award was presented and application forms were available. ProMedica Toledo Hospital Preop and PACU are participating in a high school program for MA/NA and offers opportunities for the students to volunteer in surgical services. Currently 2 senior Nursing students are precepting in ProMedica Toledo Hospital PACU and 1 in surgery.

The next meeting will be November 4, 2017 at ProMedica Flower Hospital. The presentation will be on bloodless care for surgery patients.

**Old Business:**

- Statewide Service Day-possible Ronald McDonald Day as a service project for all the components of OPANA to go to their local Ronald McDonald House as a group to volunteer. Needs to be a goal for 2018. The board discussed what month would be best to do service project that would not interfere with spring conference and district meetings. March was discussed and noted that it would be acceptable has not to interfere with other activities. Motion made for

March 2018 by **Kate Horner**; 2nd by **Debbie Wolff**, motion passed to have March has month for service project.

- Ways to acknowledge CPAN/CAPA certified nurses-it was discussed about taking pictures of CPAN/CAPA certified nurses and put on website. Also having a drawing for bracelet.
- Non-renewing members-Bonita now has access to the ASPAN Membership list. She is working on updating our postcard to send to non-renewing members as well as new members.
- PANAW-it was discussed that during PANAW week the districts/components that have events could give out OPANA nail files. Motion made by **Kate Horner**; 2<sup>nd</sup> by **Bonita Woodin** that each district would get 3small nail files and 3 large nail files. Motion carried.

### **New Business:**

- Strategic Plan needs updated before the end of 2017 to be eligible for Gold Leaf Requirements. Sally and Beth will be reviewing this.
- Kate Horner sent a few suggestions for our agenda.
  1. Education for OPANA members. I think we have to reach out to younger, newer PACU nurses. I think one innovative way we could do this is with an on-line learning opportunity. My vision is for a one-hour CEU opportunity once a quarter. It should be for a CEU already approved and presented. It could be a rotating responsibility among the districts to provide the CEU opportunity. That way it is not a burden among the board or certain districts.
  2. Saving our history. I am pleased that there is a diverse group among the OPANA board members. In GCPANA many are near retirement. I am trying to get stories from these nurses because they are walking PeriAnesthesia Nursing History. I think this could be a statewide project to collect our history and present it in a variety of formats. Perhaps we could even get scholarship or grant money for such a project.

### **Upcoming Dates:**

- PANAW-February 5-11, 2018
- ASPAN National Conference-Detecting Greatness: The Proof is in our Practice is April 29-May 3, 2018 in Anaheim, CA.

**Next Board Meeting:** January 13, 2018 at Brio's-11:00 am

**Meeting Adjournment:** Motion to adjourn meeting was made by **Jean Kaminski**; 2<sup>nd</sup> by **Debby Niehaus**. Meeting adjourned @ 10:15pm

Respectfully submitted:

Iris Marcentile, BSN, RN, CPAN

OPANA Secretary

[imarcentile@gmail.com](mailto:imarcentile@gmail.com)

[iris.marcentile@primehealthcare.com](mailto:iris.marcentile@primehealthcare.com)

740-622-9437 (H)

740-502-0678 (C)

740-623-4235 (W)

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